

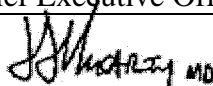
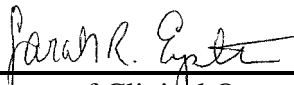


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|  | HealthChoices Policy and Procedures |
| Name of Policy: | Identification of Members in Treatment at HealthChoices Enrollment |
| Policy Number: | CM-TR-001 |
| Department Responsible: | Clinical Care Management |
| Purpose: | To describe the process by which CBHNP identifies Members currently receiving treatment and who are not expected to complete treatment prior to HealthChoices implementation. |
| Effective Date: | 10/01/01 |
| Revision: | 04/15/02 |

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| Required Signatures: | |
| |  <hr/> Chief Executive Officer |
| |  <hr/> Medical Director |
| |  <hr/> Director of Clinical Operations |

Definitions: None

Policy: CBHNP has prioritized the identification of individuals who are receiving treatment prior to program implementation, and who are not expected to complete such treatment until after their enrollment in the Program.

It is CBHNP's policy to not unreasonably and arbitrarily require that any Member discontinue successful treatment with a Provider.

Procedure:

1. The Department of Public Welfare (DPW) will provide CBHNP with enrollment information for its Members, including the beginning and ending effective dates of enrollment. When this information is received, CBHNP will establish of list of individuals potentially

in need of transition.

2. Information will be collected from providers (with properly signed Release of Information forms) to enable CBHNP to evaluate the medical necessity of each potential transition.
3. Cases that meet medical necessity will be authorized. All prior authorizations for services made by DPW will be honored.
4. All identified transition cases will be flagged and tracked by the CBHNP management information system according to their level of care.

Related Policies: None

Related Reports or Attachments: None